Requirements for accepting an article:

- 1. Computer typed article (Microsoft Word editor) including abstract, tables, mathematical formulas and reference list, maximum 10 pages, minimum 4 pages.
- 2. An electronic version of the article, which fully corresponds to the printed content, is submitted to the publishing centre. The pages of the article should be numbered.
- 3. The text of the article is typed in the editor "Microsoft Office Word (2007, 2010) WINDOWS", main font Times New Roman (in Russian and English), KZ Times New Roman (in Kazakh), line spacing 1; text alignment to the width; margin: left 30 mm, right 15 mm, top 20 mm, bottom 20 mm; tabulation 1.25 mm, 14 point.

Submissions should cover:

- Name(s) of author(s) in Kazakh, Russian and English (in capital letters, bold, 1 cm bold line, left-hand margin);
 - indicate the scientific degree, scientific title;
- affiliation (department or other structural departments, organisation (place of work (study), city, postal code, state) in Kazakh, Russian and English;
 - e-mail;
- title of the article (no more than 12 words, in capital letters, red line 1 cm, along the left edge, in three languages: Kazakh, Russian, English);
- abstract a brief description of the purpose, content, type, object and other features of the article;
- key words a set of words indicating in terms of the branch of science and research methods, objects.
- 4. The abstract should be informative and structural, showing the main objects, research stages, conclusions.

The abstract should be at least 100 words (italics, non-bold 12 point font, red line and 1 cm margin from the right edge).

- 5. Keywords should be written in the language of the published material (font size 12 point, italics, left and right margin 3 cm). Number of words 5-8, of which: number of keywords no more than 3. Provided by importance, i.e. the most important keyword of the article should be in the first list.
 - 6. The text of the article is followed by the conclusion:

ҚОРЫТЫНДЫ /ВЫВОДЫ / CONCLUSION (non-bold, *uppercase letters*, *font 14 point, centred*).

Abstracts on the main achievements of the research conducted will be collected.

These can be provided in writing and in the form of graphs, figures and statistical indicators describing the main examples identified.

Conclusion (no more than 1 page).

- ПАЙДАЛАНҒАН ДЕРЕКТЕР ТІЗІМІ /СПИСОК ИСПОЛЬЗОВАННЫХ ИСТОЧНИКОВ / REFERENCES (non-bold, *uppercase letters, font 14 point, centred*).

The order of the data is determined as follows: first the list of references, the information referenced in the article, etc.

After that, additional information, i.e. data not referred to in the article.

All references are given in the original language. References and notes in the article are numbered in direct brackets.

The recommended length is no more than 20 references.

The list of references should be drawn up in accordance with GOST 7.5-98; GOST 7.1-2003.

7. The list of illustrations, drawings and each figure should be referenced in the article.

Figures and illustrations in electronic version, should be presented in TIF or JPG format, not exceeding 300 dpi.

- 8. Information about the author should be written on a separate page (in paper and electronic versions):
- full names, scientific degree and academic rank, place of work (for publication in the chapter "Bizdin Authorlar" ("Our Authors") of the journal);
- full postal address, office and home telephone numbers, e-mail (for communication of the editorial board with the authors, e-mail address is not published in the journal);
- The title of the article and the name of the author(s) should be written in Kazakh, Russian and English (for "Table of Contents").
 - 9. Authors should carefully check and edit manuscripts.

Articles that have not been prepared according to the requirements will not be published in the journal.

- 10. The editors do not undertake any literary or stylistic revision of the article. Manuscripts are not returned to the authors.
- 11. Manuscripts and the electronic version of the article should be sent to the following address: **e-mail:** kazvostok.jurnal@gmail.com
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